

City of Vance Council Meeting Agenda
March 2nd, 2026

- 1. Call to Order- Mayor Morrison**
- 2. Prayer-Dianne Averett**
- 3. Pledge of Allegiance**
- 4. Roll Call:**
- 5. Approval of Agenda:**
- 6. Motion to Dispense with the Reading of the Minutes:**
- 7. Approval of Minutes from February 16th, 2026:**
- 8. Pay Bills:**
- 9. Treasurer Report:**
- 10. Public Comment: None**
- 11. Mayor's Report:**
- 12. Attorney's Report (Scott Hickman): Business license/HDI Global**
- 13. Police Report (Chief Graham):**
- 14. Park and Recreation Report (Debbie Minor):**
- 15. Hostess Committee (Ginger Turner):**
 - Spring Fling April 11th, 2026**
 - 4th of July Parade June 27th, 2026, at 11 am**
 - Glow Party October 10th, 2026**
 - Tree Lighting November 29th, 2026**
 - Breakfast With Santa December 5th, 2026**
 - Safety Meeting December 7th, 2026**
- 16. Beautification Report (Ginger Turner):**
- 17. Fire District, Etc. (Dianne Averett/Jeff Parker):**
- 18. Grant Information (Andy LaGrone):**
 - a. Update on Grants**
- 19. Council Concerns:**
- 20. New Business:**
 - a. Create Play It Forward Project for Park Board-**
 - b. Put Kathy Bruce on Park Board-**
- 21. Old Business:**
- 22. Next meeting will be Monday, March 16th at 6 pm at the Vance City Hall.**
- 23. Adjourn**

03022026 Council Meeting Minutes

City of Vance Council Meeting Minutes March 2, 2026

Call to Order was made by Mayor Brenda Morrison at 6:00pm at a regularly scheduled council meeting held at the Vance City Hall. Members present were Mayor Brenda Morrison; Council Members Dianne Averett, Ginger Turner, Donna McDaniel and Andy LaGrone. Others present were City Attorney Scott Hickman, Chief of Police Tommy Graham, and City Clerk Tracy Burt.

All were led in a word of prayer by Council Member Dianne Averett.

All were led in the Pledge of Allegiance by Mayor Brenda Morrison.

Roll Call

Council Member Debbie Minor was absent.

Approval of Agenda

A motion was made by Council Member Ginger Turner to approve the meeting agenda. This motion was seconded by Council Member Donna McDaniel, upon being put to a vote the motion passed unanimously.

Motion to Dispense with the Reading of the Minutes

A motion was made by Council Member Dianne Averett to dispense with the reading of the minutes. This motion was seconded by Council Member Donna McDaniel, upon being put to a vote the motion passed unanimously.

Approval of Council Meeting Minutes of February 16, 2026

A motion was made by Council Member Ginger Turner to approve the Council Meeting minutes of February 16, 2026. This motion was seconded by Council Member Dianne Averett, upon being put to a vote the motion passed unanimously.

Pay Bills

A motion was made by Council Member Donna McDaniel to pay the city's bills. This motion was seconded by Council Member Ginger Turner, upon being put to a vote the motion passed unanimously.

Treasurer's Report

Mayor Morrison read the treasurer's report to all in attendance. A motion was made by Council Member Dianne Averett to approve the treasurer's report and file it for audit. This motion was seconded by Council Member Andy LaGrone, upon being put to a vote the motion passed unanimously.

Public Comment- None

Mayor's Report- Mayor Morrison read the mayor's report to all in attendance. (See attached). General discussion was made over possible back up engineer, Council Member Andy LaGrone to reach out to have the prospects come to a council meeting.

Attorney's Report- Scott Hickman

1. Working on the Business License Ordinance.
2. HDI- Still waiting on the audit results.

Police Report- No Report

Park and Recreation Report

Council Member Andy LaGrone discussed the Play it Forward information stating all donations would be confidential and would go toward registration fees and uniforms at this time. The handicap parking issue was brought up; it was decided that one last warning would be given and then Handicap tickets would be given to those that violate.

Hostess Committee- Ginger Turner

Council Member Ginger Turner spoke on the upcoming "Quincentennial Parade" and many other functions to come. General discussion was had on the signs being placed with plans to add balloons as the event gets closer possible.

Beautification Report- Ginger Turner- No report.

Fire District Fire Department/ Miscellaneous

The Fire District Board President Jeff Parker spoke generally on the \$15,000.00 Tombigbee grant on the generator, general discussion followed.

Grant Information

Council Member Andy LaGrone spoke on a few of the grant opportunities he was working on, general discussion followed with him looking for funding on the quincentennial event, library needs and park grants.

Council Concerns- None

New Business

- a. **Create Play it Forward Project for Park Board-** A motion was made by Council Member Donna McDaniel to create the Play it Forward Project for the Park Board. This motion was seconded by Council Member Dianne Averett, upon being put to a vote the motion passed unanimously.
- b. **Put Kathy Bruce on the Park Board –** A motion was made by Council Member Ginger Turner to put Kathy Bruce on the Ball Park Board. This motion was seconded by Council Member Donna McDaniel, upon being put to a vote the motion passed unanimously.

- c. **Move forward with the Activity Building-** A motion was made by Council Member Donna McDaniel to move forward with the Activity Building. This motion was seconded by Council Member Dianne Averett, upon being put to a vote the motion passed unanimously.

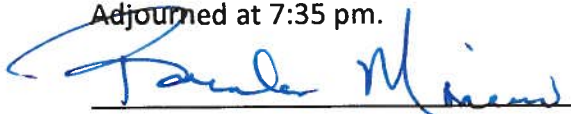
Old Business- None

The next meeting will be on Monday March 16, 2026, at 6:00pm at Vance City Hall.

Adjourn

A motion was made by Council Member Donna McDaniel to adjourn the Council meeting at 7:35pm. This motion was seconded by Council Member Andy LaGrone, upon being put to a vote the motion passed unanimously.

Adjourned at 7:35 pm.

A handwritten signature in blue ink, appearing to read "Brenda Morrison", is written over a horizontal line.

Mayor Brenda Morrison

ATTEST:

A handwritten signature in blue ink, appearing to read "Tracy Burt", is written over a horizontal line.

City Clerk Tracy Burt

Mayor's Comments: 03-02-2026

Sewer Repairs-Still waiting on the pump for the Narrows. I spoke with Eric Thursday and the other pump in Narrows Lift Station has a electrical issue that needs to be repaired. Maintenance had to hook Big Blue up and set up portable bypass. A portion of the control panel has gone out at the hotel, our contractor is getting prices on repairing it and the electrical issue at the Narrows.

Sidewalk Grant-Light was installed last week on the April Leigh side of the road for lighting for the sidewalk where there was no space to put a light. Contractor went ahead and put the crosswalk so he could finish up the grant. Contractor and Robert will contact the county about this decision even though the road is going to be repaved. There is no timeline on the repaving.

ATRIP II Project with Mercedes-ALDOT contacted Draper McMillian and asked him to give feedback on Option 3 which is for \$7500. **(NO UPDATE)**.

Tingle Tangle Road Repairs-The county plans to get it fixed when they do Wire Rd at Vulcan. Waiting on a constant weather forecast. **(NO UPDATE)**

Camera System-Phillip is still working on the cameras. The ones he has done in city hall are really clear. **(NO UPDATE)**

Mitigating Wetlands at the Park-Robert and I received the report. Chris, with TTL, said within the next few months there should be an update to the wetland regulations that, hopefully, will list our wetlands as non-jurisdictional. Then we can move forward with development.

Here's the weekly update.

1. Hwy 11 Chevron – Nothing.
2. Triumph Church Sanctuary - Contractor continuing staking out the parking lot.
3. Batting Cage- Mike Gamble has the power on lights work.
4. Vance Elementary School Security Vestibule- Waiting on the next inspection.
5. Vance Mini Storage – Electrical Rough inspection passed.
6. Delta utilities – Electricians continue working to install wiring.

Generator for Fire Department/Activity Center-Will get price after we do the expansion. . **(NO UPDATE)**

Activity Center Expansion-Robert emailed me updated plans for the new activity center and renovation for the old one. I emailed them to you all 2/19/26 for questions. What are your thoughts on this?

Sewer Rate Increases-2/9/26 I emailed Robert and asked for an update on this. He contacted me and asked for the 2025 audit in order to get the numbers. **(NO UPDATE)**

New Batting Cage-The electrical is done! When the weather gets better Eric, Johnny and the maintenance staff will glue down the astro turf then hang the nets.

Business License & HDI Global-Scott will report on this.

Engineering Companies as Back-Ups-Andy was able to get some pricing from 2 other engineering companies for us to consider. I put it in your boxes. Andy will give us an update on the companies. *A. LaGrone spoke on the choices and costs. Council to meet.*

Donation-I emailed Christy Mink with BHS and made her aware that she would be receiving a check for \$500 from the city. As of 2/18/26 she has not responded. Anna will get the check in the mail soon.

Lighting at Park- Anna emailed Robert the peak power bills for the lighting at the park.

Senator Gerald Allen and House of Representative Bill Lamb-I reached out to both of them on 2/17/26 asked them to vote no on anything that would hamper our current business license. SB 221 and SB 304 if passed would be detrimental to our current business license set up. Both responded and thanked me for making me aware of this. Also, I contacted them and asked them to vote “NO” on HB480 where the school systems were asking for 40% of city and county SSUT. Bill Lamb assured me he would vote no the bill and suggested it would not get out of committee.

Play It Forward-The Park Board has discussed starting this incentive to get more kids into the park that can't pay the registration fee or be outfitted for the sport. Andy has created a form to use for those in need. If the council votes tonight to move forward with this Anna will open up a designated account for the monies received. Discussion from Andy & Debbie.

Kathy Bruce- Kathy is a good motivator about reaching out to folks and getting positive results. The Park Board would like to add her on the board to handle Play it Forward and other projects. We will vote on this tonight.

Rental Tax-I had reached out to Robert to see if the city could put anything in place in the subdivision regulations to deter the contractors/developers from building subdivisions then selling them to rental companies. Robert suggested putting a rental tax in place, if possible. Anna researched it for me and the City of Tuscaloosa does have a rental tax in place. I emailed Scott and asked him to work on putting a rental tax in place for us to help with the expense created by rental companies and their clientele.

Burt Boys Abandoned Home-I reached out to Chief Blazer and asked if the fire department would be interested in burning down the old home next to the DG Market. Chief said for one he didn't have the personnel to stay and man the fire and another issue is that the home can't have a shingled roof, any electrical wiring and all windows would have to be shattered. After talking with him I called Kyle Burt and explained the situation. He agrees it needs to come down. Kyle understands and will try to get someone down there to tear the old house down.

DG Market-Trees to block headlights from blinding drivers on Vance Blocton Road. I contacted the developer for DG Market and have not had a response.

Treasurer's Report March 2, 2026

Court

Corrections	\$	52,867.84
Court General	\$	9,397.57

Development Funds

Capital Improvement Fund	\$	64,826.45
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Gas Tax

4 Cent Gas Tax	\$	33,171.12
7 Cent Gas Tax	\$	25,961.98
10 Cent Gas Tax	\$	115,330.94

Sewer

Sales Tax	\$	3,257,613.61
Sewer Impact	\$	72,458.97
GUSC	\$	450,355.42

Town Boards and Accounts

Park and Recreation	\$	39,933.18
General Funds	\$	1,333,635.74
Savings Account	\$	4,499,469.78

Total Funds	\$	9,955,022.60
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Mayor_____

Council_____

TOWN OF VANCE GENERAL FUND**General Ledger****For the Period From Feb 16, 2026 to Mar 1, 2026**

Filter Criteria includes: 1) IDs: Multiple IDs; 2) Journal is Cash Disbursements Journal. Report order is by ID. Report is printed with shortened descriptions and with Hide Period Subtotals on Multi-Period Report and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt
100	2/16/26	23685	CDJ	SPIRE		978.68
CASH GENERAL	2/18/26	23687	CDJ	BROOKWOOD HIGH		500.00
	2/25/26	23689	CDJ	JASON KIRBY		136.21
	2/25/26	23690	CDJ	LINGO TELECOM, LL		834.00
	2/25/26	23691	CDJ	PITNEY BOWES		648.75
	2/25/26	23692	CDJ	XEROX BUSINESS S		919.64
	2/25/26	23693	CDJ	TUSCALOOSA COU		145.21
	2/25/26	23694	CDJ	STARK EXTERMINA		80.75
	2/25/26	23702	CDJ	TRACY BURT		50.00
	2/25/26	23703	CDJ	ANNA M. SWINDLE		50.00
	2/25/26	23704	CDJ	SHELBY R.YANCEY		50.00
	2/25/26	23705	CDJ	WILLIAM T. GRAHAM		50.00
	2/25/26	23706	CDJ	BARRY FALLS		25.00
	2/25/26	23707	CDJ	JOHNNY AVERETT		25.00
	2/25/26	23708	CDJ	BRENDA MORRISON		50.00
	2/25/26	23709	CDJ	PATRICK FARRIS		50.00
	2/25/26	23710	CDJ	CHRISTOPHER D.		50.00
	2/25/26	23711	CDJ	JONATHAN LAWRE		50.00
	2/25/26	23712	CDJ	JACOB FREE		50.00
	2/25/26	23713	CDJ	ELIJAH SELLERS		50.00
				Change		4,793.24
105	2/25/26	10375	CDJ	HOME DEPOT CRED		174.41
SALES TAX ACCOUN	2/25/26	10376	CDJ	ALABAMA 811		594.14
				Change		768.55

Pending expenditures March 2, 2026

General Funds:

Evergreen Church road	\$ 60,000.00
TAP Grant	\$ 150,000.00
Logan Farms street repairs	\$ 289,020.00

General Funds Total:	\$ 499,020.00
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Sales Tax:

Sales Tax Total:	\$ -
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Capital Improvement:

Capital Improvement Total:	\$ -
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Sewer impact:

Sewer impact total:	\$ -
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Park and Rec:

Park and Rec total:	\$ -
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Gas tax:

Tingle Tangle Road	\$ 42,100.00
	\$42,100.00

Gas tax total:

Play It Forward

City of Vance

Vance Ballpark

17755 Vance Municipal Drive

Vance, AL 35490

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1.0 PURPOSE

The Play It Forward Fund exists to ensure that financial hardship does not prevent a child from participating in youth sports at the ballpark. These internal procedures establish consistent administration, oversight, and fiscal responsibility in alignment with city policy.

2.0 CONFIDENTIALITY

- All applicant information is confidential.
- Only designated board members and necessary city personnel may access applications or documentation.
- Recipient names will not be publicly disclosed.
- Donor names will not be publicly disclosed.

3.0 FUND ADMINISTRATION

- All donations designated for Play It Forward will be collected and held by the City in a separate, clearly identified account line item.
- Funds may only be used for approved Play It Forward purposes.
- Park Board members do not directly distribute funds but may direct allocation in accordance with city policy.
- The City will process payments directly to the league.

4.0 ELIGIBLE USE OF FUNDS

Funds may be used for:

- Registration fees,
- Uniform costs,
- Essential equipment (cleats, gloves, etc.)

All expenditures must directly support player participation.

5.0 APPLICATION PROCESS

1. Families submit a confidential Play It Forward Assistance Application.
2. Required documentation must be provided as outlined in the application.
3. Applications are submitted to a designated board representative or city contact.
4. Applications are logged with date received.

Applications will be reviewed on a rolling basis during registration periods, subject to available funding.

6.0 DOCUMENTATION

To keep the process fair and protect the sustainability of the fund:

- Documentation of financial need is required.
- Acceptable documentation includes Free/Reduced Lunch eligibility, SNAP/EBT, Medicaid, WIC, or comparable assistance verification.
- Applicants experiencing temporary hardship may provide written explanation. Additional documentation may be requested.

Documentation will be reviewed confidentially and handled in accordance with city record-retention policies.

7.0 REVIEW PROCESS

- Applications will be reviewed by the Park Board.
- No single individual may approve assistance independently.
- Decisions will be based on:
 - Demonstrated need
 - Available funds
 - Fairness and consistency across applicants
- All decisions will be documented internally, including:
 - Date of review
 - Committee members present
 - Amount approved
 - Confirmation of documentation review

Approval requires a simple majority of board members.

8.0 CONFLICT OF INTEREST

- Board members must disclose any personal relationship with an applicant.
- Any member with a conflict shall recuse themselves from discussion and vote on that application.
- Recusal shall be noted in internal documentation.

9.0 FUNDING CONTROL

- Funds will not be allocated beyond available balance.
- If funds are depleted, applications will be paused until additional donations are received.

10.0 ANNUAL REVIEW

The Park Board will review the Play It Forward Fund annually to assess:

- Fund sustainability
- Participation impact
- Documentation standards
- Policy adjustments if necessary

Changes to policy must be approved by the Park Board and comply with city policy.

City of Vance
Vance Ballpark
17755 Vance Municipal Dr
Vance, AL 35490



Confidential Assistance Request Form

All information provided on this form will remain confidential and will be reviewed only by the designated Play It Forward Committee.

Player Name _____

Age _____

Parent/Guardian Name _____

Phone Number _____

Assistance Requested (Please check all that apply)

Registration Fee

Uniform

Equipment (cleats, glove, etc.)

To keep the process fair for everyone and protect this program for all families, documentation of financial need is required as part of the review process.

Acceptable documentation may include eligibility for Free/Reduced School Lunch, SNAP/EBT, Medicaid, WIC, or other similar public assistance programs.

Families who are experiencing temporary financial hardship but do not qualify for public assistance may provide a written explanation of their circumstances. The committee may request additional documentation if needed to complete its review and ensure fairness.

All documentation will be reviewed confidentially and handled in accordance with city policy.

By signing, below I certify that the information is true and accurate to the best of my knowledge and that financial assistance is being requested due to genuine need. I understand that documentation is required as part of the review process and that intentional misrepresentation may result in denial of assistance.

Parent/Guardian Signature _____

Date _____

Play It Forward Use Only

Date Received: _____

Approved: ____ Yes ____ No

Amount Approved: \$ _____